

Clallam County Fire Protection District #1
Meeting Minutes May 8, 2016

Meeting called to order at 8:35 a.m. at the Beaver Firehall, 200311 Highway 101 Beaver, WA

Commissioners Present: Gerry Morris, Dave Burt, Lowell McQuoid, Giancarlo Buonopane
Others Present: Bill Paul, District Chief; Deb Palmer, District Secretary, Jessica McGinley
Volunteer FFs Present: None

Vouchers: Vouchers, #16-126 through 16-149, totaling \$16,568.81 were reviewed. Dave moved that the vouchers be approved for payment. Lowell seconded. **Motion unanimously carried.**

Minutes: Meeting minutes from April 10, 2016 meeting were reviewed. Dave moved and Lowell seconded that the minutes be approved. **Motion unanimously carried.**

COMMUNICATIONS—All communications were reviewed:

- County Reports: Cash balance - \$467,511.16 (was \$414,234.06)
- WFCA: Operating Statement for 1st Quarter
Final Legislative Report
- Clallam Co. FPD #3 Snure Seminar in Sequim
- League of Women's Voters Notice of event – *Struggles of Youth* June 24th & 25th

OLD BUSINESS

Water at Beaver: Nothing to report. The commissioners asked Bill to contact another provider.

A private party residing at 1903 Bear Creek Rd, Mr. Fox, has a 1,000 gallon tank that will be made available if we need it.

Secretary: “Jae” (Jessica) McGinley has been hired as the secretary.

Background: She has been a firefighter, has also been a paramedic. She has lived in Forks, but currently they live in Sequim. She completed her degree at Western Washington University.

Properties not paying: We will try to get John Hillcar at the June meeting to look at the issue of properties that don't pay for fire protection.

NEW BUSINESS:

Resolution 2016-059: Dave moved that the resolution be approved to appoint a secretary, Lowell seconded. **Motion carried unanimously carried.**

NEW BUSINESS - continued:

- Chief:** Cascadia Subduction Meeting is scheduled for 5/26/16 with City of Forks, school district, Forks Community Hospital, Jim Buck and Jamie Wisecup, Clallam County to further discuss emergency response.
- Car seat clinic – waiting on grant request in with Walmart.
- Still waiting for the AFG grant determination for purchasing equipment.
- Will start placing district boundary signs (both entering and leaving): MP 209 and MP 184 on Highway 101, Milepost 2 on LaPush Road, Milepost 1.5 on Hwy 113
- Completing equipment inventories. The trucks at Forks are completed, there is some more work at Forks, and then he will work on Beaver. Discussion about small and attractive items to be tagged needs to be determined.
- If district accepts wildland fire assignments trucks need to have an inventory and equipment needs to have permanent identifier.
- 5/19/16 Preschool field trip.
- 5/26/16 First Grade field trip.
- Bill is pressure testing fire hose.
- Fire appreciation barbeque at the park, tentatively June 11. All the area fire districts and the ambulance plan to participate. Will recognize the firefighter of the year, top responder, and years of service.
- Students from the high school decided to recognize firefighters with doughnuts and presented a thank you poster. Bill will try to get a press release on it.
- Printer:** A printer from Forks was set up at Beaver, and internet service was also established.
- Copier:** Deb will work with Jae to move forward on procuring a copier/printer/fax.

Secretary Hand-off:

Deb went through business areas to watch for as the district moves forward:

- Volunteer pension eligibility—must respond to incidents
- Credit card use—monitor carefully, especially for travel expenses
- Community resources consider giving members of the community an opportunity to compete for business and/or paid positions
- Procurement needs to be competitive, and bids for large purchases
- Not all elements for payroll have been established for the paid position: Still trying to get the Employment Security account set up to pay unemployment insurance. There was a 30-day waiting period to enroll in Public Employees Benefits health insurance. Still waiting to get the Deferred Compensation started.

FIRE REPORTS:

04/10/16	1949	101 G Street, Unauthorized burning
04/11/16	1226	121 S Spartan Ave, child deliberately activated alarm, school disciplined
04/15/16	1732	1180 Bogachiel Way, authorized controlled burning
04/16/16	1517	195 S. Elderberry Ave, Garage fire
04/22/16	0129	11500 LaPush Road, motor vehicle accident assist – out of district did not respond
04/22/16	2014	250 Ash Ave, Unintentional alarm activation (water pressure issue)
04/27/16	1607	430 Sol Duc Way, outdoor burning
04/29/16	1607	287 Founders Way #1, Smoke scare (possible appliance fire)
05/01/16	1249	121 S. Spartan Ave, Smoke detector unintentional activation, no fire

Meeting adjourned at 9:28 a.m.

Next Meeting: June 12, 2016, 8:30 a.m., Forks Firehall

Respectfully Submitted: _____
Secretary

APPROVED:

_____, Commissioner _____, Commissioner

_____, Commissioner _____, Commissioner

_____, Commissioner