

Clallam County Fire Protection District #1
Meeting Minutes December 11, 2016

Meeting called to order at 8:34 AM at Forks Firehall, 11 N Spartan Avenue, Forks WA

Commissioners Present: Dave Burt, Lowell McQuoid, Giancarlo Buonpane, Chet Hunt, Miles
Lawson

Others Present: Chief Bill Paul; Assistant Chief Wes Romberg; District Secretary Jae
McGinley

Volunteer FFs Present: None

Vouchers: Vouchers, #16-312 through 16-322, totaling \$6,518.92 were reviewed. Chet moved that the vouchers be approved for payment. Lowell seconded. **Motion unanimously carried.**

Minutes: Meeting minutes from November 2016 meeting were reviewed. Giancarlo moved and Chet seconded that the minutes be approved. **Motion unanimously carried.**

COMMUNICATIONS—All communications were reviewed:

- County Reports: Cash balance - \$459,322.10 (was \$446,932.60)
- Port Angeles Business Association Response Letter
- Newsbrief: Health Insurance

OLD BUSINESS

Water at Beaver: Still pending completion by Darrell Gaydeski.

NEW BUSINESS:

Undi Road: Completed, Jefferson side is more navigable than the Clallam side with a 15% grade, installing guard rails.

West End Business Meeting: Chief Bill Paul attended and answered business owner's questions & concerns.

Red Cross Smoke Detectors: 8 installed

Gunderson Repeater: Working well, improvement in communications so far.

Tree Light Parade: In the future, there will be more planning meetings held to organize road closures and operations.

Surplus Declaration: Currently completing an inventory of surplus items for approval.

Commissioner Payment: Each commissioner is to complete a waiver of payment if that is their choice to do so.

Commissioner Training: Each commissioner was given a binder with the Fire Commissioner's Handbook and required training materials to be completed. A completion certificate will be retained in their personnel file.

Secretary Wage & Contract: The deficient District Secretary Employment contract was discussed and contact with Attorney Brian Snure will be made to determine the next steps.

Meeting adjourned at 9:50 AM

Next Meeting: January 7, 2017, 8:30 AM, Forks Fire Hall

Respectfully Submitted: _____
Secretary

APPROVED:

_____, Commissioner _____, Commissioner

_____, Commissioner _____, Commissioner

_____, Commissioner