

Clallam County Fire Protection District #1
Meeting Minutes February 12, 2017

Meeting called to order at 8:30 AM at the Forks Fire Hall, 11 N Spartan Avenue, Forks WA 98331

Commissioners Present: Dave Burt, Chet Hunt, Lowell McQuoid, Giancarlo Buonpane (left the meeting at 9:34), Miles Lawson

Others Present: Chief Bill Paul; District Secretary Jessica McGinley

Public Comment: None

Vouchers: Vouchers, 17-026 through 17-060, totaling \$18,259.99 were reviewed. Miles moved that the vouchers be approved for payment. Chet seconded. Motion unanimously carried.

Minutes: Meeting minutes from January 7, 2016 meeting were reviewed. Chet moved and Giancarlo seconded that the minutes be approved. Motion unanimously carried.

Old Business:

- Water at Beaver-A letter was prepared to send to Darrell Gaydeski demanding he return all fire district property & access codes & cease work on the project. Commissioner Burt stopped the submission of the letter & it has been re-drafted for submission by certified mail. Giancarlo made a motion to submit the letter as re-drafted. Miles seconded & the motion was passed unanimously. The final copy has been printed & signed by the board for submission. Another vendor will be sought to complete the project.
- Commissioner Stipend forms collected.
- Commissioner Training-Executive Session procedure discussed.
- Secretary Contract & Wage-The board was supplied with the WFCOA Annual Salary & Benefit Survey contact information for Attorney Brian Snure with the expectation that they will decide on an appropriate wage and deliver an employment agreement reflecting the job description as the duties are currently performed. Miles moved that the contract be delegated to Chief Paul. Chet seconded, motion carried unanimously.

New Business:

- 2016 Chief Evaluation due at the next board meeting.
- QVSD request to participate in the purchase of a new sign at the transit center; Dave made a motion to decline, Miles seconded, motion unanimously passed. A letter will be prepared & signed by Chief Paul to notify QVSD of the decision.
- Policies & Volunteer Handbook will be provided to each commissioner for review & a special meeting will be held to discuss.

Executive Session: Started at 9:17 to discuss Chief Paul's 2016 Evaluation.

Regular Meeting Called Back to Order: Regular session resumed at 9:32'

Good of the Order:

- Commissioner McQuoid satisfied with not pursuing water rescue team & not making it an agenda item.

Meeting adjourned at 10:49 AM

Next meeting to be held on March 12, 2017 at 8:30 AM at Forks Fire Hall