

## **Clallam County Fire Protection District #1 Meeting Minutes November 10, 2019**

Chairman Hunt called the meeting to order at 8:30 AM at the Forks Fire Hall, 11 N Spartan Avenue, Forks WA 98331

### **Pledge of Allegiance**

**Commissioners Present:** Chairman Hunt, Commissioner Buonpane, Commissioner Kraft

**Others Present:** Chief Paul, Jae McGinley, Captain Barnes, Oberfranc

**Changes to Published Agenda:** Chief Paul requesting 40 hour vacation rollover per year, Commissioner Kraft made a motion to prepare a resolution authorizing 40 vacation hours per annum to be rolled over into the next year indefinitely, Commissioner Buonpane seconded, motion passed unanimously, resolution will be signed at the December 2019 meeting.

**Minutes:** Meeting minutes from October 9, 2019 were reviewed. Commissioner Kraft made a motion to approve the minutes. Commissioner Buonpane seconded. Motion unanimously passed.

**Public Comment:** None

**Approval of Vouchers:** Vouchers were reviewed. Commissioner Kraft made a motion to approve for payment. Commissioner Buonpane seconded. Motion unanimously passed.

### **New Business:**

- Social media policy reviewed from Brian Snure, Commissioner Kraft made a motion to accept the policy as written, Commissioner Buonpane seconded, motion passed unanimously.

### **Old Business:**

- Fire District continuing to work on billing, will draft a letter to send outlining fee for service rather than annual billing, Commissioner Kraft to prepare a response rate schedule.
- 2020 Budget Planning - Levy Certification & Resolution prepared, itemized annual budget lines prioritized

### **Executive Session:**

- N/A

### **Good of the Order:**

- N/A

Meeting adjourned at 10:43 AM.

Next meeting to be held on December 8, 2019 at 8:30 AM at Forks Fire Hall.

Prepared by:

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District Secretary

Approved:

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Commissioner

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Commissioner

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